

高职高专精品实用教材

# COMPREHENSIVE WORKBOOK

# 高职高专英语

## 综合练习

# ENGLISH

高职高专精品实用教材编写组  
未来教育教学与研究中心

2



外文出版社  
FOREIGN LANGUAGES PRESS

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## 编写说明

为了加强对高职高专教育的宏观管理和指导,推动高职高专教育的教学基本建设和教学改革,教育部高等教育司于2000年印发了《高职高专教育英语课程教学基本要求》(以下简称《基本要求》)。该《基本要求》以培养学生实际运用语言的能力为目标,突出教学内容的实用性和针对性。为了贯彻《基本要求》,培养高职高专学生实际运用英语的能力,我社联合各高校老师编写了本套高职高专英语综合教程。本套教程坚持了《基本要求》的正确方向,突出教学的实用性和针对性,以培养学生的涉外业务交际能力为宗旨,以调动学生的学习兴趣、活跃课堂气氛、方便教学为己任。本套教材共分四册,学完1、2册可以参加高等学校英语应用能力考试B级,学完3、4册可以参加高等学校英语应用能力考试A级。

### 编写原则

#### 1. 以《基本要求》为纲

本套教材严格按照《基本要求》编写,单元话题以及听、说、读、译、写的选材都依据《基本要求》的“交际范围表”中的交际范围以及“语言技能表”中对听、说、读、译、写五大技能的各种要求而设置。

#### 2. 着眼于提高学生的职业技能

本套教材采用任务驱动的教学模式,激励学生提高语言产出能力,达到教学的最终目的。为了提高学生的涉外业务能力,所有话题和材料的选择都以实用为准则,以满足学生日后的工作需要为目标。

#### 3. 形式活跃,方便教学

本套教材的每一单元都设有精彩的导入部分,便于教师调动学生的积极性,活跃课堂气氛。每单元的对话及听力部分都配有录音,便于学生练习听力和跟读。

本书为《高职高专英语综合练习2》,与本社的《高职高专英语综合教程2》配套使用。全书共9个单元,各单元由Communication Skills、Listening Skills、Vocabulary、Grammar、Reading Skills、Translating Skills、Writing Skills 7个模块组成;每3个单元后有一个Model Test,学生在练习巩固课本知识的同时,还可以定期进行自我检测。

本书的第1、3、5、7、9单元由韩红梅老师编写;第2、4、6、8单元由池丽霞老师编写;Model Test 1、2、3由王菁老师编写。在此表示衷心的感谢。

本书配有听力部分的录音磁带和光盘,如有需要,需另购。

由于时间紧迫,加之编者能力有限,书中难免有不当和疏漏之处,望广大读者批评指正。

编 者

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# 1

# Shopping



## Communication Skills

**A Give out the response to each question.**

1. Is there anything I can do for you?

2. What size do you take?

3. What color do you like?

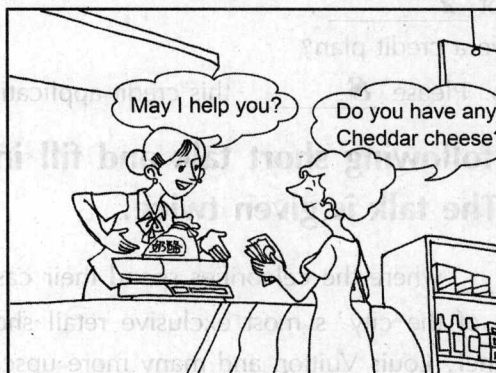
4. I'd like to return this pair of shoes.

5. How much would you like it to be?



**B Make a dialogue according to the information given below.**

Amelia is shopping in a supermarket. According to the picture and the words, complete the conversation between Amelia and the saleswoman, Mary.



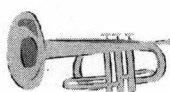
Mary: \_\_\_\_\_

Amelia: \_\_\_\_\_

Mary: \_\_\_\_\_

Amelia: \_\_\_\_\_

Mary: \_\_\_\_\_  
 Amelia: \_\_\_\_\_  
 Mary: \_\_\_\_\_  
 Amelia: \_\_\_\_\_



## Listening Skills

**A** Listen and write down what you have heard.

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| 4. _____ | 5. _____ | 6. _____ |
| 7. _____ | 8. _____ | 9. _____ |

**B** Listen to the tape, and complete the dialogue.

Lewis: Excuse me.

Salesman: Yes? **1** \_\_\_\_\_?

Lewis: We want to **2** \_\_\_\_\_ some furniture(家具).

Salesman: Oh? **3** \_\_\_\_\_ furniture?

Lewis: We need furniture for the living room. **4** \_\_\_\_\_ is the brown sofa?

Salesman: It's only \$300. We're having **5** \_\_\_\_\_ on living room furniture.

Please sit down and try it.

Lewis: It's more comfortable than Tom's sofa. **6** \_\_\_\_\_ these tables and chairs?

Salesman: They are not **7** \_\_\_\_\_.

Lewis: Do you have a credit plan?

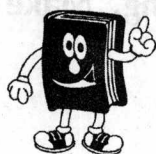
Salesman: Yes, we do. Please **8** \_\_\_\_\_ this credit application.

**C** Listen to the following short talk and fill in the blanks with the missing words. The talk is given twice.

If you like to **1** \_\_\_\_\_ where the celebrities spend their cash, then head to Bloor Street and Yorkville. Some of the city's most exclusive retail shops **2** \_\_\_\_\_ these streets. Prada, Gucci, Chanel, Louis Vuitton and many more upscale designer labels can be **3** \_\_\_\_\_ here.

A great neighborhood for **4** \_\_\_\_\_ shopping, Yorkville is a place to **5** \_\_\_\_\_, even if you can't **6** \_\_\_\_\_ to splurge. With its mix of art galleries, fashion boutiques, antique stores, cafes and restaurants, it's a **7** \_\_\_\_\_ choice for both locals and tourists.

And during the annual Toronto International Film Festival, which has many locations in and **8** \_\_\_\_\_ the area, Yorkville turns into a “party center”.



## Vocabulary

**A** Give the correct forms of the following words as shown by the examples and then complete the sentences with appropriate forms of the words.

**Examples:** advise → advisable

reason \_\_\_\_\_

comfort \_\_\_\_\_

respect \_\_\_\_\_

read \_\_\_\_\_

select → selection

organize \_\_\_\_\_

educate \_\_\_\_\_

suggest \_\_\_\_\_

prepare \_\_\_\_\_

1. It was quite \_\_\_\_\_ to suppose that she wanted to go to college too.
2. I made a few \_\_\_\_\_ about how we could spend the weekend.
3. I think this government's policy on higher \_\_\_\_\_ is a disaster.
4. The teacher was a \_\_\_\_\_ woman who did her best.
5. Education should be a \_\_\_\_\_ for life.

**B** Fill in each of the spaces with a word from the box, and change the form of the word if necessary.

besides	purchase	in particular	household	practical
climate	pop up	obvious	organize	therefore
				nowhere

1. He sold the house that he had \_\_\_\_\_ only two years before.
2. Those memories can \_\_\_\_\_ from time to time.
3. He was injured and \_\_\_\_\_ unable to travel.
4. This gesture is found \_\_\_\_\_ in India.
5. She had absolutely \_\_\_\_\_ else to go.
6. I'm merely being \_\_\_\_\_ —we must find a ground-floor apartment.
7. I have no other family \_\_\_\_\_ my parents.
8. Almost 90 percent of \_\_\_\_\_ owned a washing-machine.

9. In cold \_\_\_\_\_, sheep may have to be kept indoors all winter.

10. You shouldn't tell such \_\_\_\_\_ lies.

**C** Fill in the blanks with words which might be confusing. Make appropriate changes where necessary.

household home house family

1. Come along for a drink. We keep \_\_\_\_\_ open on Friday evenings.

2. My own \_\_\_\_\_ town is hundreds of miles away.

3. \_\_\_\_\_ chores (家务杂事) are not just women's work.

4. His father's \_\_\_\_\_ have lived for generations in Shanghai.



special specific especially

5. The play is \_\_\_\_\_ in time and place.

6. He loved young people, \_\_\_\_\_ if he thought they had talent.

7. What's \_\_\_\_\_ about the new machine?

8. Information needs are often very \_\_\_\_\_ to individuals (个人).



## Grammar

**A** Fill in the blanks with appropriate prepositions or adverbs.

1. We wonder if these books are fit \_\_\_\_\_ children to read.

2. What languages can you speak \_\_\_\_\_ English and Chinese?

3. She is a nurse who is willing to fit \_\_\_\_\_ with your way of doing things.

4. They will wait for us \_\_\_\_\_ the foot of the hill.

5. Information \_\_\_\_\_ sales can be found in the classified section of the local newspaper.

6. She didn't pay any attention \_\_\_\_\_ this problem.

7. There are always some items \_\_\_\_\_ sale on holidays.
8. The stores usually clear \_\_\_\_\_ some goods at the end of each season.
9. The customers can always try their skills \_\_\_\_\_ bargaining here.
10. Let's throw \_\_\_\_\_ the burden of work and go to the shopping mall.

**B Fill in the blanks with proper forms of the words given in the brackets.**

1. There \_\_\_\_\_ (be) a desk and thirty chairs in the classroom.
2. Please make sure \_\_\_\_\_ (close) the windows when you leave.
3. The solution must lie in \_\_\_\_\_ (give) parents more choices.
4. Let's \_\_\_\_\_ (begin) with the pre-reading activities.
5. Would you like to go \_\_\_\_\_ (shop) with me this afternoon?
6. Their friendship was finally \_\_\_\_\_ (destroy) by an anonymous letter.
7. We have a large \_\_\_\_\_ (select) of hats for you to choose from.
8. Books are \_\_\_\_\_ (classify) according to subject areas.
9. Older students were having difficulty in studying and \_\_\_\_\_ (organize) themselves.
10. There \_\_\_\_\_ (be) a line in front of that theatre every night for the past two weeks.

**C Each of the following sentences has an error in it. Point it out and correct it at the end of each sentence.**

1. There is a number of students in front of the library. ( )  
A B C D
2. We missed to see that film when it was shown at the local cinema. ( )  
A B C D
3. If one doesn't have respect for himself, you cannot expect others to respect him. ( )  
A B C D
4. Never the world has seen so many nations cooperating in such a worthy venture. ( )  
A B C D
5. What do you think we shall do if it will rain on the day fixed for the sports meeting? ( )  
A B C D



## Reading Skills

**A Read the following passage and choose the best answer for each of the questions.**

When Mr. Smith retired, he bought a small house in a village near the sea. He liked it and hoped to live a quiet life there.

But to his great surprise, many tourists came to see his house during summer holidays, for it was the most interesting building in the village. From morning to night there were tourists outside the house. They kept looking into the rooms through the windows and many of them even went into Mr. Smith's garden. This was too much for Mr. Smith. He decided to drive the visitors away. So he put a notice on the window. The notice said, "If you want to satisfy your curiosity, come in and look round. Price: twenty dollars." Mr. Smith was sure that the visitors would stop coming, but he was wrong. More and more visitors came and Mr. Smith had to spend every day showing them around his house. "I came here to retire, not to work as a guide," he said angrily. In the end, he sold the house and moved away.

**1.** Mr. Smith's house was \_\_\_\_\_ that many tourists came to see it.

- A. so small
- B. so quiet
- C. so interesting
- D. such interesting

**2.** Mr. Smith put a notice on the window in order to \_\_\_\_\_.

- A. drive the visitors away
- B. satisfy the visitors' curiosity
- C. let visitors come in and look round
- D. get some money out of the visitors

**3.** The notice made the visitors \_\_\_\_\_.

- A. more interested in his house
- B. lose interest in his house
- C. angry at the unfair price
- D. feel happy about the price

**4.** After Mr. Smith put up the notice, \_\_\_\_\_.

- A. the visitors didn't come any longer
- B. fewer and fewer visitors came to see his house
- C. more and more tourists came for a visit

D. no tourist would pay the money for a visit

5. At last Mr. Smith had to sell his house and moved away because \_\_\_\_\_.

A. he did not like it at all

B. he could not work as a guide

C. he made enough money and wanted to buy a new expensive house

D. he could not live a quiet life in it

**B Read the given passage carefully, and then fill in the blanks in the table below.**

#### A. C. I. S. —STEEL PROCESS MACHINERY

A. C. I. S. was started in 1969, formed by a small group of technicians who were already working in the steel production field. The aim of the company was to produce complete steel processing plants, mainly for the domestic market.

Due to the success of A. C. I. S. machinery, the range of products offered has continued to grow and we now manufacture many different components for steel processing equipment. In addition, A. C. I. S. technicians offer technical consultancy and advice, both to existing customers and to new clients.

In the last five years, we have increased our international operations and seventy per cent of our sales are now to other countries. At present we sell in Europe, America and Australia but our aim is also to offer our products to the Asia-Pacific market. We believe that, in the next five years, ten percent of our business should be with this new market.

#### Introduction to a Company

Name of the company: A. C. I. S.

Products of the company: 1

Founders of the company: a small group of 2

The aim of the company: to produce 3 plants

Additional service: offer 4 and advice

Next five-year plan: 5 of the business will be with the Asia-Pacific market.

**C Read the given passage carefully, and then answer the questions below.**

#### BUSINESS TELECARD INTERNATIONAL

You can use your Business Telecard International on any card phone in the UK. Here is some information about making international phone call.

You can now phone almost any country in the world, although in some cases you can only call major cities. When you cannot make direct dialing calls, you can ask the international operator to help you. This is more expensive and takes more time, but it may be

helpful if you want to speak to a particular person but no one else; in this case you should ask for a "person-to-person" call. Even more expensive is reverse charge call where the person who receives the call pays. If the international line is busy, you can reserve a call; explain the number you want and the operator will call you back when the line is free. You can save money by calling outside office hours, e. g. , early in the morning, late at night, or on Sundays. You can use your Business Telecard International for domestic calls as well, but there will be an additional charge over the standard rate.

**1. What is the most expensive type of call?**

The most expensive type of call is \_\_\_\_\_ where the person who receives the call pays.

**2. What can you do if the international line is engaged?**

If the international line is busy, you can \_\_\_\_\_.

**3. Who can help you when you cannot make direct dialing calls?**

When you cannot make direct dialing calls, you can ask for help from \_\_\_\_\_.

**4. When is it cheaper to make an international call?**

It is cheaper if you call \_\_\_\_\_.

**5. What do you must do if you use your Telecard to make a local call?**

If you use your Telecard to make a local call, you must \_\_\_\_\_.



## Translating Skills

### **A Translate the following expressions into English or Chinese.**

**1.** 与...形成鲜明对照 \_\_\_\_\_

**5.** in particular \_\_\_\_\_

**2.** 保修一年 \_\_\_\_\_

**6.** yard sale \_\_\_\_\_

**3.** 与西装搭配 \_\_\_\_\_

**7.** pay in cash \_\_\_\_\_

**4.** 退货服务 \_\_\_\_\_

**8.** shopping mall \_\_\_\_\_

### **B Complete the blanks by translating the Chinese in the brackets into English.**

**1.** It's too expensive. \_\_\_\_\_ (可以便宜一点吗)?

**2.** I like the style of this dress. \_\_\_\_\_ (什么材料的)?

**3.** I'm sorry, we can't \_\_\_\_\_ (打折).

**4.** Do you like \_\_\_\_\_ (深色还是浅色样式)?

5. There is no patience over \_\_\_\_\_ (浪费宝贵的时间).



## Writing Skills

**A Write a business letter according to the information given below.**

visit your stand at the Paris Trade Exhibition      last month      interested in your display of children's open-toed sandals      be grateful if you would send us your catalogue of your complete range of this type of shoes      your export price-list

Dear sir,

---

---

---

---

---

---

---

---

James Elahi

**B You are required to write an introduction to a product according to the information given below in Chinese. Remember to do the writing in no less than 60 words.**

该款手机是联想的第一款滑盖手机,其外观设计是该手机最大的卖点,简洁的造型和简单的配色,让手机显得相当酷,其半自动滑盖手感在国产手机里鲜有对手。淡紫色的键盘灯非常亮眼。分辨率:128×160;内存:2.5M;销售热线:7654321

Words for reference:

mobile phone 手机	Lenovo 联想
sliding cover 滑盖	moulding 造型
colour matching 配色	light purple 淡紫色
keyboard light 键盘灯	resolution ratio 分辨率
internal memory 内存	sales hotline 销售热线



# 2

# Traveling



## Communication Skills

### A Give out the response to each question.

1. What's Mountain Lu famous for?

2. How is everything with you?

3. How about having a trip to Paris?

4. How long would you like your trip to be?

5. How do you like Beijing?



### B Circle the best choice.

(J: Jane; A: Andrew)

J: Hello, Andrew. Nice to see you again. I haven't seen you for a long time.

A: Hi, Jane. I traveled to China <sup>1</sup> made a trip to China two weeks ago.

J: How's your holiday? Did you enjoy yourself <sup>2</sup> Were you happy in China ?

A: Yeah, I had a good time! I went to some different cities in China.

J: Sounds great <sup>3</sup> So good ! Where did you go, Andrew?

A: First, I went to Beijing.

J: Cool! How did you go there?

A: I went there by air. Then I flew to Shanghai. I met my friend Eric in Shanghai. We visited many interesting places there. After that, Eric asked me to go to Hangzhou with him.

J: How do you like there <sup>4</sup> ?  
What do you think there

A: Terrific! We visited the West Lake, ate tasty food and took many pictures.

J: I see. You certainly enjoyed yourself.

A: Yes, that's true <sup>5</sup> of course . I enjoyed every minute. I will go to Hangzhou again next

spring.

J: That's a good idea. It's great fun <sup>6</sup> to go hiking in spring in Hangzhou.  
a great fun

A: Yeah, I think so.



## Listening Skills

**A** Listen and write down what you have heard.

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| 4. _____ | 5. _____ | 6. _____ |
| 7. _____ | 8. _____ | 9. _____ |

**B** Listen to the tape and complete the sentences.

1. How can I get to \_\_\_\_\_ ?
2. They met while \_\_\_\_\_ in Italy.
3. Haven't seen you \_\_\_\_\_ .
4. What time should we \_\_\_\_\_ ?
5. How long \_\_\_\_\_ to be?

**C** In this section, there are 5 recorded short dialogues. After each dialogue, there is a recorded question. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C, and D.

- |                      |                       |
|----------------------|-----------------------|
| 1. A. At 9:05.       | B. At 9:20.           |
| C. At 9:30.          | D. At 10:00.          |
| 2. A. Buy some food. | B. Buy train tickets. |
| C. Go on a trip.     | D. Wait for a taxi.   |
| 3. A. At an airport. | B. At a bus station.  |

C. At a hotel.

D. At a shopping center.

4. A. She is tired.

B. She has a nice day.

C. The daylight hours are long.

D. She is sick.

5. A. Get on this bus.

B. Wait for the next bus.

C. Walk to the museum.

D. Ask someone else.



## Vocabulary

**A** Give the correct forms of the following words as shown by the examples and then complete the sentences with appropriate forms of the words.

**Examples:** Canada → Canadian

England → English

Asia \_\_\_\_\_

Spain \_\_\_\_\_

Italy \_\_\_\_\_

Turkey \_\_\_\_\_

politics \_\_\_\_\_

Britain \_\_\_\_\_

music \_\_\_\_\_

Sweden \_\_\_\_\_

1. \_\_\_\_\_ are always promising to raise salaries and lower taxes.

2. Japan is a(an) \_\_\_\_\_ country.

3. The people of the United Kingdom are called the \_\_\_\_\_.

4. Yesterday we went to the concert of a well-known \_\_\_\_\_.

5. The language used by most people in Spain is called \_\_\_\_\_.

**B** Fill in each space with a word from the box, and change the form of the word if necessary.

be typical of	be fond of	scenery	furthermore	fare
economic	native	afford	amaze	in sum
			tradition	classical

1. I am busy preparing for the examination, so I can not \_\_\_\_\_ the time to watch a movie.

2. He \_\_\_\_\_ playing table tennis.

3. It \_\_\_\_\_ her to do things in this way.

4. The Spring Festival is one of the \_\_\_\_\_ holidays of China.

5. College students can travel at half \_\_\_\_\_.