

最新改革题

第三版

高等学校英语应用能力考试

(A级)

精讲精练

主 编：龚 耀

外语教学与研究出版社
FOREIGN LANGUAGE TEACHING AND RESEARCH PRESS

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主 编: 龚 耀

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前 言

“高等学校英语应用能力考试”专为高等职业教育、普通高等专科学校教育、成人高等教育和本科院校二级技术学院非英语专业的学生开设。近年来，参加该考试的考生人数呈不断上升之势。越来越多的考生希望能尽早了解和熟悉考试的要求、内容、题型和难易程度，为顺利通过考试做好准备。为了满足广大考生的这种迫切要求，我们依据教育部高等教育司颁布的《高等学校英语能力考试大纲》和《高职高专英语课程教学基本要求》，编写了《高等学校英语应用能力考试精讲精练》系列，本系列包括 A、B 级两册。

本书为《高等学校英语应用能力考试（A 级）精讲精练（第三版）》。自从第一版 2005 年出版和第二版 2010 年修订出版以来，本书受到了全国众多高职高专院校的欢迎。今年，教育部高教司颁布了最新版《高等学校英语能力考试大纲》和考试样题及词汇表，对考试的要求、题型和难易度作了一些调整和改变。所以，我们依据新的考试大纲和要求，结合本书广大的用户在第二版使用过程中提出的一些建设性意见，对第二版再次进行了修订和完善，对一些章节作了调整和增删，对模拟试题的题型作了相应的变化，并用最近四年中的真题更换了“考试真题”部分原来的真题，以便让考生更清楚地了解英语应用能力考试的最新动向和发展趋势。

第三版继续保持了前两版的特点：

1. 专门为高职高专院校学生复习迎考和英语教师辅导讲解而编写，均由各院校具有丰富教学和备考经验的一线教师编写。
2. 材料新，内容全。从解题思路、方法指导到针对实考项目设置的专项强化训练，从自测模拟题到最新真题解析，精挑细选，细致具体。
3. 难易适度，以点带面，理论联系实际，讲练结合，帮助考生举一反三，融会贯通。
4. 求实求精，可信度高，实用性强，适用于所有准备参加高等学校英语应用能力考试的考生。

在本书的编写和修订过程中，我们阅读和借鉴了国内外一些相关的资料和文章，并得到了外语教学与研究出版社有关人员的大力支持和帮助。在此我们一并表示真挚的谢意。我们特别要感谢对本书修订提出宝贵意见的考生和英语教师们。

编 者
2014 年 7 月

目 录

第一部分 高等学校英语应用能力考试概述和样题	1
第二部分 解题思路与方法指导	13
1. 听力理解题的解题方法	13
2. 语法结构题的解题方法	20
3. 阅读理解题的解题方法	23
4. 英汉翻译的解题方法	27
5. 应用文写作及样文	30
第三部分 专项强化训练	49
Part I Listening Comprehension	49
Part II Structure	59
Part III Reading Comprehension	72
Part IV Translation—English into Chinese	91
Part V Writing	96
第四部分 自测模拟题	101
Test 1	101
Test 2	111
Test 3	120
Test 4	129
Test 5	139
Test 6	148
Test 7	159
Test 8	169

第五部分 考试真题..... 181

2014 年 6 月考试真题..... 181

2013 年 12 月考试真题..... 192

2013 年 6 月考试真题..... 203

2012 年 12 月考试真题..... 214

第六部分 听力材料及答案与解析..... 225

专项强化训练部分..... 225

自测模拟题部分..... 250

考试真题部分..... 278

第一部分

高等学校英语应用能力考试概述和样题

一、考试概述

高等学校英语应用能力考试是专门为已完成高职教育英语课程的高等职业教育、普通高等专科学校教育、成人高等教育和本科独立学院各非英语专业的学生设计进行的一门既测试语言知识，也测试语言技能；既测试一般性语言内容，也测试与涉外业务有关的应用性内容的考试。其性质是教学水平考试。目的是考核考生的英语语言知识、语言技能，以及使用英语处理有关日常和一般业务的涉外基本能力。由于我国面积辽阔，目前高等职业教育的教学现状差异较大，学生的英语入学水平参差不齐，所以，考试的等级分为 A 级考试和 B 级考试两种，考试的内容也分为笔试和口试两种，分别实施，以适应考生的不同需求。笔试的重点是测试考生的英语语言知识和读、听、译、写四种英语技能，口试的重点则是测试考生的听说技能。

根据 2014 年最新考试大纲，笔试包括五个部分：听力理解、语法结构、阅读理解、翻译（英译汉）和写作 / 汉译英。具体内容如下：

1. 听力理解 (Listening Comprehensive) (20 分，考试时间为 20 分钟)：考查学生理解所听对话、会话和简单短文的能力。听力材料的朗读语速为每分钟 120 词。对话、会话和短文以涉外日常交际和通用的涉外业务交际内容为主。

2. 语法结构 (Structure) (15 分，考试时间为 10 分钟)：考查学生运用语法知识的能力。内容包括职业教育英语课程涉及的全部语法，即词法和句法。

3. 阅读理解 (Reading Comprehension) (35 分，考试时间为 40 分钟)：考查学生从书面文字材料获取信息的能力。文字材料包括一般性阅读材料（文化、社会、常识、科普、经贸、人物等）和应用性文字材料，不包括诗歌、小说、散文等文学性材料。其内容能为各专业学生所理解。其中，应用性文字材料（术语、简历、业务函电、广告、说明书、业务单证、合同书、故障维修、简介等）约占 60%。

总阅读量约 1,000 词。

阅读理解部分主要考查学生以下阅读技能：

- 1) 了解语篇和段落的主旨和大意；
- 2) 掌握语篇中的事实和主要情节；
- 3) 理解语篇上下文的逻辑关系；



- 4) 对句子和段落进行推理;
- 5) 了解作者的目的、态度和观点;
- 6) 根据上下文正确理解生词的意思;
- 7) 理解语篇的结论;
- 8) 进行信息转换。

4. 翻译——英译汉 (Translation—English into Chinese) (15 分, 考试时间为 25 分钟): 考查学生将英语正确通顺地译成汉语的能力。所译材料为句子和段落, 包括一般性内容和应用性内容 (各约占 50%)。

5. 写作 / 汉译英 (Writing/Translation—Chinese into English) (15 分, 考试时间为 25 分钟): 考查学生填写英文表格、书写应用性短文和信函或将简短的汉语应用性文字翻译成英语的能力。

考试项目、内容、题型、分值比重及时间分配见下表:

序号	测试项目	题号	测试内容	题型	分值比重	时间分配
I	听力理解	1-20	对话、会话、短文	4 项选 1、听写、简答	20%	20 分钟
II	语法结构	21-35	句法结构、词性等	4 项选 1、填空	15%	10 分钟
III	阅读理解	36-60	术语、语篇 (应用性文字)	4 项选 1、填空、匹配、简答	35%	40 分钟
IV	翻译—— 英译汉	61-65	句子和段落	句子翻译: 3 项选 1, 段落翻译	15%	25 分钟
V	写作 / 汉 译英		应用性文字 (通告、 信函、简历表、申 请表等)	写短文、填表、汉 译英等	15%	25 分钟
合计		65+1			100%	120 分钟

从上表可以看出, 高等学校英语应用能力考试采用主客观题混合题型以保证良好的信度和效度。考试按百分制计分, 满分为 100 分, 60 分及 60 分以上为及格, 85 分及 85 分以上为优秀。考试成绩合格者可获得“高等学校英语应用能力考试”相应级别的合格证书。

二、考试样题

PRACTICAL ENGLISH TEST FOR COLLEGES

Level A

SAMPLE TEST

Part I Listening Comprehension (20 minutes)

Directions: This part is to test your listening ability. It consists of 4 sections.



Section A

Directions: This section is to test your ability to understand short dialogues. There are 5 recorded dialogues in it. After each dialogue, there is a recorded question. Both the dialogues and questions will be spoken **only once**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

Example: You will hear:

You will read: A. New York City.

B. An evening party.

C. An air trip.

D. The man's job.

From the dialogue we learn that the man is to take a flight to New York. Therefore, **C. An air trip** is the correct answer. You should mark C on the Answer Sheet with a single line through the center.

Now the test will begin.

1. A. The man can have a room with a shower.
B. The man can't have a room at present.
C. The man should come tomorrow.
D. The man can't have a double room today.
2. A. At the post office.
C. In the street.
3. A. Go camping.
C. Go shopping.
4. A. Frozen foods.
C. Office equipment.
5. A. Complaining about the mobile phone.
B. Asking about the price of the mobile phone.
C. Comparing the models of the mobile phone.
D. Inquiring about the functions of the mobile phone.
- B. At the bank.
D. In the office.
- B. Go sightseeing.
D. Go skating.
- B. Sports goods.
D. Home appliances.

Section B

Directions: This section is to test your ability to understand short conversations. There are 2 recorded conversations in it. After each conversation, there are some recorded questions. Both the conversations and questions will be spoken **two times**. When you hear a question, you should decide on the correct answer from the 4 choices marked A, B, C and D given in your test paper. Then you should mark the corresponding



letter on the Answer Sheet with a single line through the center.

Now listen to the conversations.

Conversation 1

6. A. A job related to computers.
B. A job related to designing.
C. A job related to marketing.
D. A job related to advertising.
7. A. Ask for an interview.
B. Look for a well-paid job.
C. Write some application letters.
D. Contact some advertising companies.

Conversation 2

8. A. She has forgotten the man's address.
B. She cannot keep her appointment with the man.
C. She has suddenly fallen ill with a bad cold.
D. She cannot attend the training course this week.
9. A. Visit an important client.
C. Attend a sales meeting.
B. Go to a department store.
D. Move to a new office.
10. A. At 1 p.m. tomorrow.
C. At 3 p.m. tomorrow.
B. At 2 p.m. tomorrow.
D. At 4 p.m. today.

Section C

Directions: *In this section you will hear a recorded short passage. The passage is printed in the test paper, but with some words or phrases missing. The passage will be read **two times**. You are required to put the missing words or phrases on the Answer Sheet in order of the numbered blanks according to what you hear.*

Now the passage will begin.

Good evening, ladies and Gentlemen. A warm welcome to you all to this reception. First, I'd like to say a few words about tonight's 11. We shall begin with a talk by Professor Richard Johnson from London. This will be followed by a question and answer period. You will be free to 12 with the professor. At about 8 o'clock tonight when the talk finishes, the reception will 13. And we have prepared some chocolates, drinks and fruits outside for you.

Professor Johnson is taking 14 home tonight. Although we would like to have him here longer with us, we'd have to 15 that he leaves here by 8:30.



Section D

Directions: This section is to test your ability to comprehend short passages. You will hear a recorded passage. After that you will hear five questions. Both the passage and the questions will be read **two times**. When you hear a question, you should complete the answer to it with a word or a short phrase (**in no more than 3 words**). The questions and incomplete answers are printed in your test paper. You should write your answers on the Answer Sheet correspondingly.

Now listen to the passage.

16. What does the speaker think of his working conditions?

He thinks that the working conditions are _____.

17. How many hours does the speaker work every week?

_____.

18. How does the speaker spend his holiday in winter?

He usually takes one week to _____.

19. What system did the company introduce last year?

It introduced a flexible _____.

20. When can the speaker start his work in the morning?

Any time between _____ in the morning.

Part II Structure (10 minutes)

Directions: This part is to test your ability to construct grammatically correct sentences. It consists of 2 sections.

Section A

Directions: In this section, there are 10 incomplete sentences. You are required to complete each one by deciding on the most appropriate word or words from the 4 choices marked A, B, C and D. Then you should mark the corresponding letter on the Answer Sheet with a single line through the center.

21. Our company's visitors decided to stay in our city for _____ two days as they wanted to have a look around.

A. other

B. the other

C. another

D. others

22. According to the timetable, the train for Beijing _____ at 9:10 a.m. from Monday to Friday.

A. was leaving

B. is leaving

C. leaves

D. has left



23. The new drug will not be put on the market _____ it has proved safe on humans.
A. when B. until
C. since D. if
24. Students are expected to pay the loan back _____ they are earning enough.
A. as soon as B. in order that
C. even though D. in case
25. Those people have to adapt themselves culturally and physically to the new surroundings _____ which they have moved.
A. on B. by
C. with D. into
26. The proposal _____ at the meeting now is of great importance to our department.
A. being discussed B. to be discussing
C. having discussed D. discussing
27. It was because of his good performance at the interview _____ he got the job with the big company.
A. while B. what
C. so D. that
28. It is reasonable for people to seek a career in a field related _____ their favorite hobbies.
A. on B. to
C. at D. for
29. There is no evidence _____ he was on the site of the accident.
A. where B. that
C. which D. how
30. Only when we hurried to the airport _____ that the flight was cancelled.
A. did we find B. we found
C. have we found D. we have found

Section B

Directions: There are 5 incomplete statements here. You should fill in each blank with the proper form of the word given in brackets. Write the word or words in the corresponding space on the Answer Sheet.

31. When he came to the city for the second time ten years later, he found it completely (change) _____.
32. The Internet is an important means of communications, (allow) _____ fast access to information.
33. It is the (responsible) _____ of the Human Resource Department to employ new staff members.
34. Most of the high school students who (interview) _____ yesterday believed that they



should continue with their education.

35. The bank refused accepting my (apply) _____ for the loan because they weren't convinced by my business plan.

Part III Reading Comprehension (40 minutes)

Directions: This part is to test your reading ability. There are 5 tasks for you to fulfill. You should read the reading materials carefully and do the tasks as you are instructed.

Task 1

Directions: After reading the following passage, you will find 5 questions or unfinished statements, numbered 36 to 40. For each question or statement there are 4 choices marked A, B, C and D. You should make the correct choice and mark the corresponding letter on the Answer Sheet with a single line through the center.

College is a place to explore many possibilities; so you really can't do it all—unless you manage your time wisely. Here are some tips I have found very helpful for managing my time and maximizing my study efforts:

1. Determine your goals. What do you want to get out of a college education? Academic (学术的) knowledge? Leadership experience within a club? Decide what is most important to you. Then devote appropriate amounts of time to those efforts.
 2. Plan ahead. You may think you can keep everything in your head, but as the activities on your schedule start piling up, making a schedule can really help organize even little tasks.
 3. Study at the best time of day times. Don't wait until you're falling asleep to study. Study first. Save those emails to check later, because tasks that don't require much energy and attention can still be done when you're tired.
 4. Motivate yourself! You know that TV show you've been dying to see, or that game of chess (象棋) you've been waiting all week to challenge your friend to. These and many other special activities can be used for motivation. Promise yourself that you'll finish your math assignment before you go off and "play". That way, you will force yourself to work efficiently. (Don't rush through the assignment, though.)
 5. Take a nap (午睡). Sometimes even a 20-minute nap in the afternoon will give you the extra energy you need to get through the day.
36. We need to plan ahead in order to _____.
 A. make a record of all the events
 B. avoid doing unimportant tasks
 C. keep important things in mind
 D. better organize our activities



37. The best time of day times should be spent on _____.
A. energy saving
B. e-mail writing
C. everyday study
D. sports activities
38. Which of the following could be used as a motivation to do our assignments?
A. The break we take in the afternoon.
B. An urgent task we are interested in.
C. Any activities we're eager to do.
D. A promise we give to our boss.
39. What can help us to keep refreshed throughout the day according to the passage?
A. Doing some physical exercise.
B. Taking a short nap in the afternoon.
C. Rushing through some assignments.
D. Playing a game of chess with a friend.
40. Which of the following could be the best title for this article?
A. Study Habits and Time Management
B. Business Guidelines and Leadership
C. College Education and Campus Life
D. Life Goals and Career Development

Task 2

Directions: This task is the same as Task 1. The 5 questions or unfinished statements are numbered 41 to 45.

Welcome to our small business set-up guide, providing all the information you need to start your business on a healthy, solid basis.

From choosing the right name for your company and making your first business plan, through to up-to-date taxation (税务) advice, banking and insurance tips, each subject is discussed in the guide.

We also look at the vital characteristics you'll need to survive in business. Determination and originality (原创性) are key. Equally, so is the ability to organize your time and to put in the required effort during the early days.

As with any new business, success can never be guaranteed, but our aim is to reduce the difficulties involved in setting up a business on your own. We'll forewarn you of the most common problems, including failure to research your market in sufficient detail and not setting aside enough funds for tougher financial times.

Starting up even the smallest business can be challenging. But take comfort in the fact that you are not alone. In fact, of the four million businesses currently in operation in the UK, more than 99.3% are classified as "small", with fewer than 50 employees.

In order to keep this guide as brief as possible, where we've not had enough room to include

every detail, you'll find a link taking you to the most relevant articles.

Good luck with your business idea!

41. This guide is intended to help people to _____.
 - A. cope with an economic crisis
 - B. start a new small business
 - C. raise funds for a new firm
 - D. build up public relations
42. What are the vital characteristics we'll need to survive in business according to the guide?
 - A. Banking and insurance services.
 - B. Research and business planning.
 - C. Organization and management.
 - D. Determination and originality.
43. What does the word "forewarn" (Para. 4, Line 2) mean?
 - A. Deal with.
 - B. Argue with.
 - C. Advise in advance.
 - D. Give instructions to.
44. What kind of business is regarded as "small" in the UK?
 - A. Those with fewer than 50 employees.
 - B. Those with only a single business owner.
 - C. Those with 99.3% of bank loan to start up.
 - D. Those with annual sales of less than 4 million pounds.
45. More information about how to start a small business is available by _____.
 - A. trying to get in touch with the writer in person
 - B. clicking on the link to the relevant articles
 - C. reading the related advertising brochures
 - D. visiting the writer's website online

Task 3

Directions: *The following is a passage about the writing of a resume. After reading it, you are required to complete the outline below it (No. 46 to No. 50). You should write your answers briefly (**in no more than three words**) on the Answer Sheet correspondingly.*

How to Write Contact Details in Your Resume?

Print your name in large letters at the top of the page. You don't have to write "Resume" or "Curriculum Vitae" (简历) across the top, as we know what it is, and what we need to know is who you are.

Make it as easy as possible for would-be employers to talk to you, so include your address, email address, and mobile phone number. If you are posting your resume on a website, then remember basic web security and just use an email address. You do not have to include your



home phone, and take care with work numbers and emails.

You do not need to give any personal information such as date of birth, marital (婚姻的) status, disabilities, health and details of parents or children. There is no need to include a photograph unless it is requested.

What to Be Included in a Resume

Top of page: _____ 46 _____ your name in larger letters

Items:

to be included: 1) _____ 47 _____

2) email address

3) _____ 48 _____ number

not to be included: 1) _____ 49 _____, such as date of birth

2) _____ 50 _____ unless it is requested

Task 4

Directions: The following is a list of terms used in International Trade. After reading it, you are required to find the items equivalent to (与……等同) those given in Chinese in the table below. Then you should mark the corresponding letters with a single line through the center in order of the numbered blanks, 51 through 55, on the Answer Sheet.

A — Supply agreement

C — Long-term contract

E — Cash price

G — Fixed price

I — Paying bank

K — Prompt shipment

M — Letter of credit

O — Advice note

Q — Port of delivery

B — Trade agreement

D — Sales contract

F — Contract law

H — Late payment

J — Port of arrival

L — Cash against delivery

N — Advice of delivery

P — Notice of claim

Examples: (L) 交货付款

(N) 到货通知书

51. () 现金价格

52. () 到达港

53. () 逾期付款

54. () 贸易协定

55. () 固定价格

() 销售合同

() 供货合同

() 索赔通知

() 信用证

() 即期装运

**Task 5**

Directions: *The following is an introduction of a kind of service with an American bank. After reading it, you should give brief answers to the 5 questions (No. 56 to No. 60) that follow. The answers (**in no more than 3 words**) should be written after the corresponding numbers on the Answer Sheet.*

It'sMe247 Puts Your Bank Accounts at Your Fingertips!

The employees of the bank make it possible for you to access your bank accounts right from your PC keyboard. If you have a PC and connection to the Internet, you can check your balances, transfer money, and get information on the bank rates when it's convenient for you.

Our flexible *It'sMe247* home banking system makes taking care of your bank transactions faster and easier than ever! Because you have round-the-clock access to your accounts, this service is perfect for today's busy lifestyles.

Remember that security requirements and the Internet technology change, so will these banking service requirements. If you are having the trouble accessing online banking features, the first step is always to improve your computer software.

If you have never used the *It'sMe247* online banking system or it has been more than 120 days since you last used *It'sMe247*, you must first contact the bank to get it started.

56. What kind of system is *It'sMe247* according to the passage?

It is a flexible _____ system.

57. What do you need to have if you want to use *It'sMe247*?

A computer and access to the _____.

58. What is one of the advantages of *It'sMe247*?

It makes your bank transactions _____.

59. When can you do online banking at home?

At _____ of a day.

60. What should you do if it is the first time that you have used the software?

To have it started by _____.

Part IV Translation—English into Chinese (25 minutes)

Directions: *This part, numbered 61 through 65, is to test your ability to translate English into Chinese. After each of the sentences numbered 61 to 64, you will read three choices of suggested translation marked A, B and C. You should choose the best translation and mark the corresponding letter on your Answer Sheet with a single line through the center. And for the paragraph numbered 65, write your translation in the corresponding space on the Translation/Composition Sheet.*